

*St. Alban's: Christ-centered, radically embracing people and creation*

VESTRY MINUTES - 7:00 p.m.

September 25, 2018

I. Call to Order and Approval of Agenda 7:02 pm

Vestry present: Brian Raygor, Kim O'Grady, Chris Sabas, Virginia Jeffrey, Frieda Malcolm, Arlene White, Troy Channell, Howard Doak, Jenny Buchanan. Absent: Maarten Pereboom. Others present: Maggie O'Grady.

II. Review of Listening Guidelines, Devotions (Arlene).

Group reads and discusses Matthew 5:13-16.

III. Minutes of August 2018 7:15 pm

Frieda suggests updating to correctly spell Chris' name. Arlene wants to capitalize the word "committee" on item No. 4. Approved as amended.

IV. Financial Reports – August 2018 7:20 pm

Freida: Copier expense is almost at budget for the year. When they migrated from CMS to Simple Church, it cost \$80 per month, which was unanticipated. She plans on using Hodgson trust money to cover it for now. Jenny motions to accept, Chris seconds and all approve the reports.

V. Old Business 7:30 pm

A. Capital Campaign Final Report – Troy.

No update.

B. Budget 2019: Annual Giving Campaign, Budget Requests – Troy

Troy: Plans to use Alisha's model, emailing them out in early October with a deadline in November.

C. Review Roles and Responsibilities – Final Draft 7:45 pm

Virginia: On page 19, she had deleted the supporting the story time group but it remains.

Arlene: Under worship's time commitment, it lacked general vestry member actions, so she added that. Also, on page 12 (communications), we had added timely and appropriate information on bulletin boards, but that didn't show up in the edit. On page 14 under finance, she put a question mark next to "changes in such." Frieda says this relates to changes in pledging status. On page 18 (property), where it says creation care/external property, she thought it would have to do with interior things. But others say it had more to do with the building/grounds. A motion to finalize is moved by Kim, seconded by Arlene, approved by all.

D. Action Plan for MMR 2018-19 Goals 7:50 pm

i. Goal 1: Maarten, Troy, Kim

Kim: Under consideration, filming sermons on Facebook Live, buying a Facebook advertising boost, Instagram page next year.

ii. Goal 3: Virginia, Chris, Jenny – postponed

iii. Discussion of implementation and reporting

E.

VI. New Business

8:15 pm

A. Apportionment

Frieda: It's going up to \$25,413 next year. This year's is \$22,053. It had been going down. With it going up now, we have to pay more. So: good news/bad news. We can either accept the full amount or accept some lesser amount (if so, with a letter of explanation to the bishop). Moved by Virginia and seconded by Arlene to accept the full apportionment. Approved by all.

B. Nominating Committee

Kim, Arlene and Maarten are going off the board. Suggested names: Donna Parks, Alisha King, Arlene White, Geoff Smoot, Judy Gracey.

C. Space Allocation Protocol

Frieda: There's an issue with who decides who can meet where and when and where things get stored.

Arlene: The room at the very end of the hall is used by PEO; the room next to it is shared by Agape for Christmas items and the St. Alban's auction. In the past, folks were asked to check in with Mary or Frieda. But sometimes, people just see an empty space and put stuff in it. We need to come up with a protocol for Mary to decide how space is allocated.

Frieda: Double-booking is very possible under the current "system." The question is who do you ask and how far in advance? The issue is mostly with the classroom space and vestry room space.

Arlene: May be time to evaluate the storage options here.

Group decides to place it on the next agenda as old business.

VII. Reports

8:45 pm

A. Senior Warden Arlene: Two correspondences from Bishop Santosh shared.

B. Rector -

C. Kim: Will work on seeing how the acolyte robes fit and determining if new ones are needed. The Memorial account can pay for new ones, Frieda says.

VIII. Closing Exercise, Prayer and Adjournment

8:55 pm

Please share a **phrase** to describe what you are most hopeful about and a **phrase** to describe what concerns you that was a part of this meeting  
Review of actions to be taken, by whom

Meeting Schedule – October 23, **November 13**, **December 18**  
Rector Away – Aug 23-24